



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT NUMBER 1 NOTICE OF PUBLIC MEETING

Notice is given that the Board of Commissioners of Jim Wells County Emergency Services District #1 (JWCESD#1) will meet on Monday April 10, 2023, at 7:00 PM, in the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 in a regular monthly meeting for the following posted agenda. Persons with disabilities, who plan to attend this meeting and may need auxiliary aid or services are requested to contact JWCESD#1 Commissioner Karin Knolle @ 361-547-9796 at least 48 hours in advance, so that appropriate arrangements can be made. COVID-19 Meeting Accommodations. If necessary, to accommodate the public, the meeting will be held in the APFH main bays with chairs to be placed at 10' foot separation distances. Please call above number if you plan on attending the meeting so we can provide accommodations. MASKS ARE REQUESTED TO BE WORN IF YOU HAVE NOT BEEN VACCINATED.

AGENDA

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT

At this time comments will be taken from the audience on non-agenda-related topics. To address the JWCESD#1 Board, please sign in upon arrival and prior to the start of the meeting. In accordance with the Texas Open Meetings Act, any response to a public comment made on an item not published on the final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the board must be limited to a proposal to place the subject on a future agenda.

3. INVITED GUEST SPEAKERS/VISITORS

- i. None

4. SECRETARY’S REPORT – Deliberation, updates, and/or action regarding:

- i. Meeting minutes from March 13, 2023.

5. TREASURER’S REPORT– Deliberation, updates, and/or action regarding:

- i. Financial Reports for March 2023.

6. SVFD COMMAND STAFF REPORT

- i. Fire Chiefs Incident, Operations, and Maintenance Reports March 2023.

7. NEW BUSINESS– Deliberation, updates, and/or action regarding:

- i. Consideration to approve engagement letter from Raul Hernandez & Company, P.C. to perform compilation audit for FY ending September 30, 2022.
- ii. Consideration to remove COVID 19 Meeting Accommodations references from Monthly Meeting Posting.
- iii. Evaluate current storage utilization and consideration of the purchase/donation of a CONEX Box to increase APFH storage capacity
- iv. Take action to formally develop Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD (Some Examples below)
 - a) How to become a volunteer, what is required, how to maintain good standing, monthly meetings attendance, Call Out Pay?
 - b) How are officers determined? Chief’s Position? Elections? When do they occur?
 - c) Certifications? Encouraged, required, who maintains and where are records kept?
 - d) Establishment of building and apparatus maintenance/inspection schedules. (Road condition and grounds maintenance)
- v. Receipts, Maintenance and other.

8. OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information)

- i. Employee Assistance Program.
- ii. Update on purchase of Skid Unit from Deep South Fire Trucks for Unit 7. (Expected Mid to late March)
- iii. Update on water pump repairs on Unit 2.
- iv. Update on KD Graphics Sign Repairs for APFH.
- v. Update on equipment purchases.
- vi. Update on planning for future disaster events, (Ongoing).
- vii. Update on second water well construction and monies from Jim Wells County. Bids given to JWC County Commissioners who will award the contract.
- viii. Other Miscellaneous Items and/or updates.

9. PENDING ITEMS

- i. Security upgrades, Cameras (2 Bids presented at April meeting), One new bid from GTEK.
- ii. Air Pack Refill Station (Pending grant information).
- iii. Consideration of the purchase of Rescue Equipment for Rope Rescue. (Pending TEEX and Grant Information)

ADJOURNMENT

Abraham Aguilar, President JWCESD#1

In accordance with the Texas Open Meetings Act, Texas Government Code §551, the above Notice of Public Meeting of the Jim Wells County Emergency Services District #1, Board of Commissioners was posted on the bulletin board in front of the Abel Perez Fire House and on the Jim Wells County ESD # 1 website, which are always readily accessible to the public, by 5:00 PM on Friday March 10, 2023.

Note: Pursuant to the Texas Open Meetings Act §551.971 thru §551.075, the Jim Wells County Emergency Services District #1 Board of Commissioners reserves the right to meet in Closed Executive Session. The Commissioners reserve the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. Closed Session items may be discussed and acted upon, if appropriate in Open Session.