



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1 REGULAR MEETING MINUTES, JANUARY 09, 2024

The Board of Commissioners of Jim Wells County Emergency Services District #1 held a meeting on Tuesday January 09, 2023, at 7:00 PM, in the Abel Perez Fire House located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

Meeting called to order by ESD #1 Board President, Commissioner Abraham Aguilar on January 9, 2024, at 7:06 pm.

ESD #1 Commissioners also present were Patrick Carter, Diana Hernandez, Karin Knolle, and Judge Matthew Schmidt. Business Administrator, Brien Nicolau joined via phone. Firefighters present were Chief Henry Barajas, Assistant Chief David Bradfute, Captain Ron Cole, Liza Ochoa, and John Ahrens.

2. PUBLIC COMMENT

There was no public comment.

3. INVITED GUEST SPEAKERS/VISITORS

Visitors present were Cynthia Rodriguez and Charlie Wells from Tow-Mater Towing and Recovery/Tino's Body Collision and Deputy Mateo Jasso from Jim Wells County Sheriff's Department.

4. SECRETARY'S REPORT

Commissioner Knolle made a motion to accept the minutes of the December 12, 2023, meeting as presented. Commissioner Schmidt seconded the motion. Motion passed unanimously.

5. TREASURER'S REPORT

Mr. Nicolau presented the Treasurer's Reports for December 2023. The beginning ESD #1 balance was \$39,135.30. The total for cleared checks was \$8,307.55 and total deposits were \$30,708.13. The total for uncleared checks was \$576.44 and the total for new pending transactions was \$4,380.00 resulting in an ending balance of \$56,579.44. SVFD beginning balance was \$2,608.87, with an interest deposit of \$0.10, and \$95.00 in uncleared transactions, resulting in an ending balance of \$2,513.97. Commissioner Hernandez made a motion to accept the reports as presented, Commissioner Carter seconded the motion. Motion passed unanimously.

6. SVFD COMMAND STAFF REPORT

Chief Barajas reported that for December the Main Station had one call and there were no call outs for the FM 534 Substation #2. All fire units are in service except Unit 5 which is waiting for pressure gauges that are on back order. Chief Barajas also informed the Board that he requested an extension for the Texas Forest Service PPE Grant (\$20,000). Extension was granted until August 2024. This grant was for PPE equipment he will do more research on what is needed for firefighters and give an estimate at the next meeting.

Chief Barajas stated that CC Disposal is willing to donate a two-yard dumpster to the station. They are getting more information on that and will update it at the next meeting. Firefighter Ahrens wanted to thank Chief Barajas for submitting a grant for a dry hydrant for the Barbone/Pernitas Point area.

There was no safety officers report presented.

7. NEW BUSINESS

- i. Update on the re-appointment of Commissioners Carter, Hernandez, and Schmidt.

The re-appointments were approved on January 8, 2024, by the Jim Wells County Commissioners Court. Terms will expire on 12.31.25.

- ii. Discuss and consider obtaining bids to install gutters and downspouts to APFH.

Commissioner Knolle had an estimate from the Gutter Doctor for 7" gutters and 25-year warranty for \$8,400.00 and they will also give a discount of \$1,000.00. She also had a quote from Maximum Seamless Rain Gutters in Orange Grove for \$6,764.00 for 7" gutters. Captain Cole had an estimate from Randy's Roofing for \$6,600.00. Commissioner Schmidt made a motion to accept the estimate from Randy's Roofing for \$6,600.00, Commissioner Hernandez seconded the motion. Motion passed unanimously.



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8. OLD BUSINESS

- i. Update on FM 534 substation and donated supplies.

Captain Cole said there will be a metal side door that will be installed at the substation, and he is still working on the inventory and classification of donated supplies.

- ii. Discuss and consider the purchase of snacks/water/ice chests to be stocked on each Unit.

Assistant Chief Bradfute asked that this be removed from the agenda.

- iii. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.

Chief Barajas emailed an update to the Board for substation #2 SOPs. Chief Barajas also stated they are working on how to handle accepting donations and will add it to the SOPs manual.

9. PENDING ITEMS

- i. Update on purchase of three sets of Wildland gear.

Still anticipate a March 2024 delivery date.

- ii. Update on planning for future disaster events

No updates, still an ongoing process

- iii. Update on second water well construction and monies from Jim Wells County.

Commissioner Schmidt is working on this issue and will be checking with the County and be giving future updates.

10. ADJOURNMENT

Commissioner Carter made a motion to adjourn the meeting and Commissioner Hernandez seconded. Commissioner Aguilar adjourned the meeting at 7:53 pm.

_____ Date Submitted _____

Commissioner Diana Hernandez, Secretary
Jim Wells County ESD #1